



ZIQITZA HEALTH CARE LIMITED

Tender for Supply and Installation of Biometrics FOT Device with GSM Dongle in Ambulances at Bhubaneswar, Odisha

Ziqitza Health Care Limited
23rd Floor, Sunshine
Tower, Senapati Bapat
Marg, Dadar West,
Mumbai-40013

www.zhl.org.in

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Disclaimer

The information contained in this Request for Proposal (RFP) document or subsequently provided to Applicant(s), whether verbally or in documentary form by or on behalf of Ziqitza Health Care Limited (ZHL), or any of their employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this RFP document and any other terms and conditions subject to which such information is provided.

This RFP document is not an agreement and is not an offer or invitation by the ZHL or its representatives to any other party. The purpose of this RFP document is to provide interested parties with information to assist the formulation of their Application and detailed Proposal. This RFP document does not purport to contain all the information each Applicant may require. This RFP document may not be appropriate for all persons, and it is not possible for ZHL, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP document. Certain applicants may have a better knowledge of the proposed Project than others. Each applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP document and obtain independent advice from appropriate sources. ZHL, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP document.

ZHL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP document.

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SECTION 1 - NOTICE INVITING TENDER

Sealed Tenders are invited by Ziqitza Health Care Limited (ZHL) on behalf of Department of Health and Family Welfare, Government of Odisha from the registered bodies for procurement of the following items as per details given below:-

Biometric Device & GSM DONGLE:

Tender No and Date	ZHL RFP 003- dated 1st September 2023
Items to be procured	Supply and Installation of Biometrics FOT Device with GSM Dongle in Ambulances
Date and time of Pre-bid meeting	7th September 2023
Date and Time for Submission of Tender Documents	Will be decided and intimated on website post Pre-bid meeting
Date and Time of Opening of Technical Bid	Will be decided and intimated on website post Pre-bid meeting
Date and Time of Technical Presentation	Will be decided and intimated on website post Pre-bid
Date of opening of Financial Bid	Will be decided and intimated on website post Pre-bid
Venue for Submission of Tender Documents	Ziqitza Health Care Limited, 7 th Floor, IDCO Tower, Saheed Nagr, Bhubaneswar, Odisha-751007.
Mode of Submission of Bids	The bid should be received through courier, speed post or registered post. Proposals received after the due date and time of submission shall be treated as late bid and be liable for rejection.

The RFP document can be downloaded from www.zhl.org.in up to 24hrs from Tender Submission Date and time.

SECTION 2 - ELIGIBILITY CRITERIA

1. The Bidder should be registered body under the Companies Act or any other Act of State Government or Government of India for at least three years as on the date of submission of the Proposal/Bid.
2. Bids will be accepted from a single bidder only having a minimum average annual turnover of Rs. 2 Cr. (Two Crores) in last three financial years. The bidder must attach audited Financial Statement certified by Chartered Accountant for last three years as supporting documents.
3. The bidder must have Office and service centre in Odisha.
4. Bidder Must be ISO Certified.
5. The bidder must have five years' experience in supply and, installation and commissioning of IT equipment to any Organization/Institution/Govt./Public/Private Sector.
6. The bidder must have supplied 200 units in any one of the last five financial years. The work- orders and/or any other supporting documents/experience certificates issued by the client pertaining to such works done satisfactorily in the past should be provided.
7. An affidavit (on non-judicial stamp of Rs 100/-) to the effect that the bidder/proposer has not been blacklisted in the past by any of the State Governments across the country or Government of India and that it will not form any coalition or cartel with the other bidder/proposer. The Bidder should not have been black listed by any State or Central Govt. Institutions or disqualified by any of its clients on account of non-fulfilment of contract for supply/maintenance, Malpractices, cheating or any related issues.
8. Manufacturer's Authorization Certificate would be mandatory to be submitted for Biometrics Devices. Detailed specifications of Biometrics Devices are given in Section 5.

Documents to be Mandatorily submitted in support of the technical bid:

- i) Copy of Registration of firm/establishment/company.
- ii) Copies of turnover certificate (e.g. audited balance sheet/CA certificate) for the latest Three Years (F.Y. 2019-20,2020-21, 2021-22)
- iii) Copy of the PAN CARD of the agency.
- iv) Copy of GSTIN.
- v) Copy of Udyam Registration. (micro, small & medium enterprise)
- vi) Copy of documentary proof mentioning the work experience of bidder.

- vii) Satisfactory completion of contract certificate (relevant to work experience given) from previous organization. Authorization letter to sign and submit the Bid.
- viii) Copy of ISO Certificate

SECTION 3 - INSTRUCTIONS TO BIDDERS

1. Definitions

“Service Provider” means Ziqitza Health Care Limited having its registered office at 23rd Floor, Sunshine Tower, Senapati Bapat Marg, Dadar West, Mumbai-400013.

“Purchaser” means Department of Health and Family Welfare, Government of Odisha

“Supplier” means Successful Bidder(s), to whom the contract is awarded

“Bidder” means those who submit the bid.

2. General Instructions to Bidders

- a. An affidavit to the effect is to be submitted by the bidder that it has not been blacklisted in the past by any of the State Governments across the country and Government of India and that he will not form any coalition or cartel with other bidder.
- b. The bidder to inform himself fully. The bidder shall be deemed to have been satisfied himself as to the scope of the task as well as all the conditions and circumstances affecting implementing of the Project. Should he find any discrepancy in the RFP document including terms of reference, he should submit his issue/question in writing at least a week before the date for submission of the bids.
- c. Cost of the RFP Document

The Cost of the RFP Document – Rs 25,000 + Rs 4500 GST Tax (Rs. 29,500) should be remitted by way of a Demand Draft/Bankers’ cheque payable in favour of Ziqitza Health Care Limited, Mumbai along with the bid documents.

- d. Clarification of Bidding Documents

Issues relating to the project received in writing before 7 days from the submission due date will be scrutinized and clarified by e-mail or at the pre-bid meeting if received before the date of the pre-bid meeting. Queries to be sent to Contactus@zhl.in. Queries received after this due date will not be entertained. However, at any time prior to the date for submission of Proposal. ZHL may, for any reason, whether at its own initiative or in response to the discussions/ clarifications, modify the RFP document by issuance of addenda and convey to the persons who have purchased the RFP document.

The addenda would also be placed on the website- ‘www.zhl.org.in’. Such addenda will become an integral part of the RFP document. Queries received after this deadline will not be entertained.

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- e. Incomplete Proposals in any respect or those that are not consistent with the requirements as specified in this Request for Proposal Document or those that do not contain the Covering Letter or any other documents as per the specified formats may be considered non-responsive and liable for rejection.
- f. Strict adherence to formats, wherever specified, is required.
- g. All communication and information should be provided in writing and in English language.
- h. All communication and information provided should be legible. The financial proposals given in figures should be mentioned in words also.
- i. No change in/or supplementary information shall be accepted once the Proposal is submitted. However, ZHL reserves the right to seek additional information and/or clarification from the Bidders, if found necessary, during the course of evaluation of the Proposal. Non submission, incomplete submission or delayed submission of such additional information or clarifications sought by ZHL may be a ground for rejecting the Proposal.
- j. The Proposal shall be evaluated as per the selection criteria specified in this RFP Document.
- k. Technical evaluation of the items tendered will be done by a Technical Committee constituted by the Service Provider and the Purchaser. The Technical evaluation criteria is as given below:

Sl.No	Criterion	Maximum Marks	Marks obtained
1.	Experience of the Firm – a) One year to < Three Years experience – 10 marks b) Three years to < Five Years -15 Marks, Five Years and more – 20 marks	20	
2.	No of similar projects handled by the bidder in the last five years a. One project: 10 marks b. Two projects and more: 20 marks	20	
3.	Turnover:- Highest turnover - 20 marks; any turnover below the highest turnover will have proportionate deductions in marks from the total allotment	20	

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	of 20 marks		
4.	Technical presentation including Solution Offered	40	

Financial bid opening shall be done for only those applicants who score at least 60 marks in technical evaluation. The selection of Supplier shall be on L1 basis.

The Shortlisted bidders will have to make a presentation covering the following topics:

1. Brief Company profile, local presence, associates, major clients & projects etc.
 2. Experience and capabilities of conducting similar assignments
 3. Understanding of assignment along with methodology indicating broad scope of work and road map.
 4. Proposed Key Personnel along with Team Leader and Manpower commitment
 5. Live Demo of the Technical Solution offered with the equipment's
- l. The Bidder should designate one person ("Contact Person" who shall also be the "Authorised Representative and Signatory") authorized to represent the Bidder in its dealings with ZHL. This designated person should hold the Power of Attorney and be authorized to perform all tasks including but not limited to providing information, responding to enquiries, etc. The Covering Letter submitted by the Bidder shall be signed by the authorized Signatory and shall bear the stamp of the firm/consortium.
- m. ZHL reserves the right to reject any or all of the Proposals without assigning any reason whatsoever.
- n. Mere submission of information does not entitle the Bidder to meet an eligibility criterion. ZHL reserves the right to vet and verify any or all information submitted by the Bidder.
- o. If any claim made or information provided by the Bidder in the Proposal or any information provided by the Bidder in response to any subsequent query by ZHL, is found to be incorrect or is a material misrepresentation of facts, then the Proposal will be liable for rejection. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion and satisfaction of ZHL.
- p. The Bidder shall be responsible for all the costs associated with the preparation of the Request for Proposal and any subsequent costs incurred as a part of the Bidding Process. ZHL shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.
- q. The Bidder shall seal the Technical Proposal and the Financial Offer separately in two

envelopes, duly marking the envelopes as “TECHNICAL PROPOSAL” and “FINANCIAL PROPOSAL”. These envelopes shall than be sealed in single outer envelope.

- r. The Bidder shall prepare (1) one original and (1) one copy of the Proposal, clearly marked “ORIGINAL” and “COPY” respectively. In the event of any discrepancy between the original and the copy, the original shall prevail.
- s. The Proposal, both the original and the copy shall be typed or written in indelible ink and an authorized signatory of the Bidder or Individual, as applicable. Shall initial each page. Each page should be duly page numbered and an index of the contents should also be made on the first page. The person(s) signing the Proposal shall also initial all the alterations, omissions, additions, or any other amendments made to the proposal.
- t. Sealing and Marking of Envelopes
 - i. The Bidder shall seal the original and the copy of the Bid in separate envelopes, duly marking the envelopes as “ORIGINAL “and “COPY”. The envelopes shall then be sealed in a single outer envelope.
 - ii. Each envelope, both outer and inner, must be super-scribed with the following information:
 - iii. Name and Address of Bidder
 - iv. Contact person’s name and phone numbers
 - v. Proposal for the Project “*Integrated Patient Transport and Health Help line Service*”:
 - vi. If the envelope is not sealed and marked as instructed above, ZHL assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted and such Proposal, may, at the sole discretion of ZHL, be rejected.
 - vii. The bidder shall furnish a certificate from the OEM as per Annexure, in respect of all the equipment

u. **Earnest Money Deposit & Security Deposit:**

The bidder shall deposit Earnest Money Deposit (EMD) amounting to Rupees one Lakh Only (Rs. 1,00,000/-) in the form of a Demand Draft/Bankers Cheque in favour of “Ziqitza Health Care Limited payable at Mumbai, along with the bid. In the absence of the EMD, technical proposal of the bidder shall be rejected. The earnest money shall be forfeited in case the bidder withdraws or modifies the offer after opening of the bid but before acceptance of the bid or he does not execute the agreement and deposit security deposit within specified time. Earnest money of unsuccessful bidders shall be refunded soon after final acceptance of the bid and of the successful bidder shall be returned after

the security deposit is furnished.

The successful bidder, within 7 days of receipt of Purchase order shall be required to submit Performance Security Deposit of 10% of the order value in the form of Bank Guarantee in favour of the **National Health Mission, Odisha**. Earnest Money Deposit of the successful bidder shall be returned after furnishing the Performance Security. The Performance Security shall be returned to the suppliers on successful completion of contract after the expiry of the period covered under comprehensive onsite warranty and submission of performance security in the name of the Service Provider for an amount equal to 5 % of the Bid Amount for Comprehensive Maintenance Contract.

- v. Earnest Money/Security deposit is for due performance of the contract. It can be forfeited by the ZHL in the following circumstances-
 - i. When any terms or conditions of the agreement are infringed.
 - ii. When the Supplier fails in providing the services satisfactorily.
 - iii. Notice will be given to the bidder with reasonable time before the earnest money / security deposit is forfeited.
- w. A copy of the RFP Document sealed and signed in all pages by the applicant.

SECTION 4 – SCHEDULE OF REQUIREMENTS

Sl.No	Item Description	Quantity
1	Biometric Device without cloud storage	236
2	Biometric Device with cloud storage	70
3	GSM Dongle (Generic Model suitable to work with all ISP SIM's like Jio, Airtel, BSNL * Voda.	306
4	User Licenses without cloud storage	1600
5	User Licenses with cloud storage	630

SECTION 5 – TECHNICAL SPECIFICATIONS

1. Tender Specifications for Biometric Device.

Biometric Device with GSM Dongle.	<p>GENERAL:</p> <ul style="list-style-type: none"> - Credential Support - Fingerprint, RFID Card and PIN IP Rating - Yes (IP65 Design) RF Option - EM Prox <p>CAPACITY:</p> <ul style="list-style-type: none"> Max. Users 50,000 Max. Template Storage 9,600 in 1: N Mode and 100,000 in 1:1 Mode Event Buffer 5,00,000 Templates per User Up to 10 (Single Template per Finger Mode) Up to 5 (Dual Template per Finger Mode) Cards per User Up to 2 <p>COMMUNICATION</p> <ul style="list-style-type: none"> Ethernet Yes (10/100 Mbps) Mobile Broadband Yes (3G/4G Support) USB 1 USB Port (Data Transfer and 2G-3G Dongle) <p>HARDWARE :</p> <ul style="list-style-type: none"> CPU 800 MHz ARM Cortex A8 based Processor Memory 256 MB Flash + 512 MB DDR3 RAM Micro SD Card -No, Only SD card connector will be provided. SD card will not be part of the device when shipped) Display 3.5" TFT Display with Capacitive Touch Panel Display Size 320 x 240 Pixel Buzzer Yes Operating Temperature 0°C to +45°C- (32°F to 113°F) Humidity 5% to 95% RH Non - Condensing Power 12V DC @ 2A 	236
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	<p>Dimensions (W x H x D) 91mm x 186mm x 38mm- (3.58"x7.32"x1.49") Weight 0.54 Kgs (1.19 lbs.)</p> <p>CERTIFICATES:</p> <p>CE, FCC, BIS, RoHS</p> <p>COMPATIBILITY :</p> <p>System Integration API for Software Integration Operational Modes</p> <p>The supplied biometric device should be compatible with the existing software of biometric devices installed in ambulances operating in the fleet of IPTHHS, and should work without any additional cost.</p> <p>70 biometric devices should be compatible with the existing software of biometric devices installed in ambulances operating in the fleet of IPTHHS and with facility of cloud storage.</p> <p>SENSOR:</p> <p>Sensor Name -Suprema Sensor Technology Optical Sensing Encryption 256-bit AES Water-proof- IP65, Scratch Resistance False Acceptance Ratio (FAR) 0.001% False Rejection Ratio (FRR) 0.01% Resolution (dpi) 500 dpi Sensing Area 15.9mm x 17.9mm Template Size 384 Bytes Image Size (Pixel) 288mm x 288mm Identification Time-< 1sec Equal Error rate (ERR)-< 0.1% Verification Time-< 1sec (less than 3000 templates)</p> <p>OTHERS</p> <p>System Integration Software API for Software Integration Operational Mode Direct Door with Server or Panel Door Tamper Detection -No Real Time Clock- Rechargeable RTC with NTP Server/ GPS Clock Mounting Wall Mount</p>	
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SECTION 6 – GENERAL (COMMERCIAL) CONDITIONS OF CONTRACT

1. Standards

The goods supplied under this contract shall conform to the standards/specifications prescribed in Section – 5 of this document.

2. Patent rights

The Supplier shall indemnify the purchaser against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the goods or any part thereof.

3. Inspection and Test

On delivery, the Service Provider and the Purchaser shall jointly inspect the material supplied for conformance of specifications, quality and issue an Inspection Certificate.

4. Delivery

- a. Delivery of the goods and services shall be made in accordance with the terms of this RFP and the actual delivery schedule given in the Purchase Order not exceeding 21 days from the date of Purchase Order.
- b. All technical assistance for installation, commissioning and monitoring of the equipment shall be provided by the Suppliers at no extra cost.

5. Training (Where required)

The supplier should provide hardware documentation, protocol documentation (Wherever applicable) and provide 3 tier training for the user, administration and trouble shooting.

6. Incidental Services (Where required)

The Supplier may be required to provide all or any of the following services:

- a. Performance or supervision of on-site assembly and/or start-up of the supplied goods;
- b. Furnishing of tools required for assembly and/or maintenance of supplied goods;
- c. Design Document:-

The supplier should inspect Vehicle and have to suggest place of installation of the devices.

7. Warranty

The Supplier warrants that:

- a. The Supplier should provide onsite Standard Company warranty with complete cover of at least 3 years.
- b. The goods supplied shall be new and free of all defects and faults in materials used, workmanship and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for materials ordered.
- c. The Supplier shall be responsible for any defects that may develop under proper use, arising from faulty material, design or workmanship such as corrosion of the equipment, inadequate quantity of materials to meet equipment requirements, inadequate contact protection, deficiencies in circuit design and/or otherwise and shall remedy such defects at his own cost when called upon to do so by the Service Provider who shall state the defect in writing. This warranty shall survive inspection or payment for/and acceptance of the goods, but shall expire (except in respect of complaints notified prior to such date) 36 months after the delivery of the material.
- d. If any defect is not remedied by the Supplier within a reasonable time, the Service Provider may proceed to get the defects remedied from other Supplier etc at the Suppliers risk and expense, but without prejudice to any other defects which the Service Provider may have against the Supplier in respect of such defects.
- e. Replacement under the warranty clause shall be made by the Supplier free of all charges within 24 hours of communication of the default.
- f. Remote support by way of e-mail, telephone etc to be made available at all times.
- g. It is the responsibility of the bidder to install all the hardware, software and do necessary integration all the equipment indicated in bill of material without any extra cost.

8. Payment Terms

100% Payment shall be made by the Service Provider to the vendor on delivery, inspection, installation and commissioning wherever applicable, of the stores.

- a. The following documents have to be submitted to the Service Provider for claiming the payment.
 - i. Invoice clearly indicating the break up details of composite price i.e. Basic price, GST Tax or any other duties and taxes, Freight/Packing Charges, Insurance etc
 - ii. Delivery Challan if any
 - iii. Goods Carrier Receipt if any
 - iv. Inspection Certificate. Proportionate deductions will be made in case of part deficiencies/shortages.

9. Prices

- a. The Supplier shall not charge higher than the prices quoted in the bid for the goods delivered and services performed.
- b. In case of variation in taxes and duties during the scheduled delivery period, the supplier shall revise the prices as per new duties and taxes for the supplies to be made during the remaining delivery period as per terms and conditions of purchase order.
- c. The price offered in the proposal should be inclusive of all costs and taxes, including transit insurance, freight for delivery at Bhubaneswar, Odisha.
- d. The name of the Purchaser and the name of the consignee along with the exact quantity to be delivered and the schedule of delivery will be given on the Purchase Order for the purpose of invoicing of the consignment. There may be slight variations in the actual quantity ordered and the quantities mentioned in the RFP Document for which the bid prices will hold good.
- e. No dealer/ wholesaler/ purchaser can sell any items for a price more than the MRP.

10. Liquidated Damages

If the Supplier fails to deliver the store or any consignment thereof within the period prescribed and agreed for delivery, the Service Provider, without prejudice to other remedies available to the Service Provider shall be entitled to recover Rs 5,000 for every day of default.

11. Force Majeure

Notwithstanding the provisions of Termination for Default and Penalty clauses, the Supplier shall not be liable for forfeiture of its Security Deposit, penalty or termination for default, if

and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of force majeure.

Force majeure shall mean and be limited to the following:

- a. War / hostilities
- b. Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order by the Supplier.

12. Termination

The Service Provider may at any time terminate the contract by giving written notice of 7 days to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent.

The Service Provider may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Supplier, terminate this contract in whole or in part,

If the Supplier fails to deliver any or all of the goods within the time period specified in the contract, or any extension thereof granted by the Service Provider;

If the Supplier fails to perform any other obligation(s) under the Contract;
and

If the Supplier does not remedy his failure within a period of 15 days after receipt of the default notice from the Service Provider.

In the event the supplier fails to supply the store in whole or in part, the contract is to be terminated and the Performance Security of the supplier to be forfeited. However, the Supplier shall continue the performance of the contract for the stores supplied to the extent as if the contract is not terminated.

13. Pre-Bid Meeting

- a. A Pre-bid meeting with all the interested parties/firms, for the work will be held on the date and time fixed in this RFP. Only two representatives per firm / interested parties will be allowed to attend the meeting. The person(s) attending the meeting shall be capable of discussing the technical aspects of the work to be carried out and will carry the authorization letter from their company for this purpose.
- b. All queries on the scope of work, terms and conditions and any other points pertaining to the work order will be clarified by the Purchase Committee of ZHL.
- c. The queries shall be restricted to the scope of tender document, its terms and conditions. Discussions/arguments with co-vendors are strictly prohibited.
- d. All the queries shall be brought forth only during this pre-bid meeting since no queries will be entertained thereafter.

- e. The minutes of the meeting will be recorded and become part of the Tender Evaluation process. Decisions taken at the meeting will supersede the relevant terms and conditions of the tender document subject to concurrence/approval by State Procurement Committee of Govt. of Odisha.

14. Resolution of Disputes

If any dispute arises between parties, then there would be two ways for resolution of the dispute under the Contract.

- a. Amicable Settlement

Performance of the contract is governed by the terms and conditions of the contract, however at times dispute may arise about any interpretation of any term or condition of contract including the scope of work, the clauses of payments etc.

In such a situation, either party of the contract may send a written notice of dispute to the other party. The party receiving the notice of dispute will consider the notice and respond to it in writing within 30 days after receipt.

- b. Resolution of Disputes

In the case dispute arising between the parties in the contract, which has not been settled amicably, any party can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996. Such disputes shall be referred to Arbitral Tribunal as prescribed by Ministry of Law, Government of India. The Indian Arbitration and Conciliation Act, 1996 and any statutory modification or re enactment thereof, shall apply to these arbitration proceedings. Arbitration proceedings will be held in Mumbai, Maharashtra and the language of the arbitration proceeding shall be in English and that of all documents and communications between the parties shall be as per directions of Arbitration Tribunal.

The decision of the majority of arbitrators shall be final and binding upon both the parties. The expenses of the arbitration as determined by the arbitrators shall be borne by party/parties as per directions of Arbitrator. However, the expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

15. Court Jurisdiction

All legal disputes between the parties shall be subject to the jurisdiction of the courts situated in Bhubaneshwar/Mumbai only.

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SECTION 7-ANNEXURES TO BE ATTACHED ALONG WITH THE TECHNICAL PROPOSAL.

Annexure 1 – Bid Form

To,

Chief Executive Officer

Ziqitza Health Care

Limited Mumbai

Re: Tender No _____ dated _____

Dear Sir/Madam,

1. Having examined the conditions of contract as in the Bid Document and specifications including Addenda Nos (if any), we the undersigned, offer to supply and deliver the tendered items of store in conformity with specifications and other terms and conditions for the sum quoted in the Financial Bid/financial offer.
2. We undertake, if our Bid is accepted, to complete delivery of all the ordered items specified in the contract within 30 days of the date of issue of the Purchase Order.
3. If our bid is accepted, we shall furnish the Security Deposit for a sum equal to 10% of the contract value for due performance of the contract.

Signature and Seal of the Bidder

Date

Place

Annexure 2– Bidders’ Information

SNO	PARTICULARS	DETAILS
1	Name of the Project	“Integrated Patient Transport and Health Help line Service”
2	Name of the Bidder	
3	Office Address	
4	Status of the Agency (Whether A Partnership Firm registered under Indian Partnership Act, 1932 or A Company formed under the Companies Act or A Limited Liability Partnership formed and registered under the Limited Liability Partnership Act, 2008)	
5	Name of the Authorized Person who will be responsible for bid submission and will be a single point of Contact. (Power of Attorney, Resolution of the organization etc.)	
6	E Mail Address and website address, if any:	
7	Landline Number/Mobile Number if any:	
8	Reference of Notice inviting for RFP	
9	GSTIN Registration Number	
10	PAN No. of the Agency	
11	No. of year(s) of experience in the field	
12	Udyam Registration No.	
13	Detail of similar assignments handled	
14	Strength of staff handling the work assignment in the agency	
15	Annual Average turnover for past 03 Financial years	
16	Documents enclosed in support of the Request As per index attached Total no of pages	

Signature and Seal of the Bidder

Annexure 3 – Annual Turnover Statement

The Annual Turnover of M/s _____ for the past Three financial years is as given below:

Sl.No	Financial Year	Amount (Rs.)
1	2019-2020	
2	2020-2021	
3	2021-2022	
Total		
Average turnover		

(Signature and seal of Chartered Accountant)

Name in Capital:

Membership No.-

UDIN-

Place

Date

Note:

1. To be issued in the **letter head** of the Chartered Accountant with membership No.
2. Also attach **Audited Financial Statement** to **each year highlighting** the **turnover** in support of the above information.

Annexure 4 – Performa for Performance Statement

Name of the firm:

Sl. No.	Name and address of the Client	Items Supplied	Period of Supply	Quantity Supplied	Value of Supplies	Certificate from Client Enclosed (Y/N)

*- Please enclose performance certificates which will help prove qualification under the eligibility criterion.

Signature and Seal of the Bidder

Date:

Place:

Annexure 5 – Financial Bid

Item Description		Qty	Unit Price (Without GST)(A)	GST as Applicable (B)	Unit Price (With GST)[C=A+B]	CMC Price Per Year post warranty period without GST (D)	GST as Applicable CMC (E)	CMC Total Amount with GST (INR) (F=D+E)	Total (G=C+F)
Biometric Device	Brand	236							
	Make								
	Country of Origin								
	Model Number								
Data Card – GSM Dongle (Generic)	Brand	306							
	Make								
	Country of Origin								
	Model Number								
Biometric Device with cloud storage		70							
Platform User Software With Time and Attendance Management Licenses without Cloud Storage		1600							
Platform User Software With Time and Attendance Management Licenses with Cloud Storage		630							
Grand Total									

Total Bid Price on Which L1 will be decided

Signature and Seal of the Bidder

Date:

Place:

Notes:

- 1) The rate quoted against each item should be inclusive of all taxes, entry taxes, duties, freight, insurance etc at the point of delivery i.e. Bhubaneshwar, Odisha. However, at the time of billing, the basic price, Goods and Service Tax should be mentioned separately.
- 2) The Bidders are advised to study the Scope of Work carefully and quote the price accordingly.
- 3) The Supplier shall be required to maintain the items for a period of 3 years from the date of completion of the delivery. The Supplier shall enter in to a separate contract for the Comprehensive Maintenance of the items at the rate quoted in the bid. Please note that the

Annual Maintenance contract shall be applicable only for the period not covered under the Standard Warranty Terms.

Annexure 6 – After Sales Service Network in Odisha

Name of the Item	Name and Agency of the After Sales Service Provider in Odisha	Phone/Fax/Email

Signature and Seal of the Bidder

Date:

Place: